

American Chemical Society Puget Sound Section (PSS)
Executive Committee Meeting Minutes
January 12, 2015

I. Call to order

Cheryl Bick called to order the regular meeting of the ACS Executive Committee at 7:00 P.M. on January 12, 2015 at North Seattle Community College.

II. Roll call

The following persons were present: Despina Strong, Cheryl Bick, Sheri Tonn, Carole Berg, Karen Goodwin, Jonathan Clark, Greg Milligan, Craig Fryhle, Jennie Mayer, Amar Yahiaoui, Neal Yakelis, David Munch, Sailaja A.

III. Secretary's report

Robbyn Perdue-Anand, 2014 secretary, electronically submitted the minutes of the December meeting. Sheri T. moved to approve the minutes, Despina S. seconded. The December minutes were approved. Karen G. , 2015 secretary, reported that the form listing the 2015 committee chairs was due to National ACS on the 31st of January, and that she would send out a notice for addresses and ACS ID numbers.

IV. Treasurer's report

Carole Berg submitted the January Treasurer's report. She indicated a slight increase in interest for one account, a CD that had been rolled over, and that she had discovered that there were no charges for checking accounts for non-profits. A few changes were suggested (take out the "pre-college program" heading, and correct one misaligned row). Carole asked for suggestions on budget design and layout, David will help examine Quicken as an alternative. Despina S. moved that the Treasurer's report be approved, Neal Y. seconded. The report was approved.

V. Chair's report

Cheryl B. read the list for committee chairs in order to make appointments for the 2015 chairs. The following chairs were appointed by Cheryl, and moved for approval by Craig, seconded by Despina:

Awards - Carole; Career Day - Dharshi B.; The Chemist - Jonathan; Communications Director - Nick Milanovich; Education - Despina; Elections/Nomination Committee - Despina; Finance - David; Hospitality - Carole; Long Range Planning - Despina; National Chemistry Week - Roxanne Hulet; Earth Day - Karen; Public

Relations - Nick; Sustainability - Charity; Undergraduate Symposium - Craig; Web - Jonathan; Women Chemists - Robbyn; YCC - Jonathan.

Cheryl asked that reinstatement of the Safety Committee as an active committee be considered at some point. That led to a larger discussion of vacant committees, with the consensus being that the section should make an effort to reach out to new members with these openings. Jennie and Neal will work on this effort.

VI. Business items

- a. Despina called for people to help on the nominations committee
- b. David brought up the Pauling Symposium budget detail that was provided by Western. It was noted that it was a large budget, but that they had a lot of donations. It was noted that Craig can utilize the detail in looking ahead to hosting the Pauling in 2016. It was suggested that the section re-examine the guidelines for the Pauling Award Symposium regarding budget. David suggested that some form of contract would be useful. It was decided that a “memorandum of understanding” will be developed that outlines the details regarding use of symposium budget and expenses.
- c. The dates and location for the 2015 Undergraduate Research Symposium are now listed on the section website. Neal Y. and John Freeman are the organizers at PLU. PayPal payments will include the 3% fee, or registrants can send checks to Carole for no additional fee.
- d. A question was raised regarding the storage/display of the ChemLuminary award received by Robbyn for the Women’s retreat. It was suggested that Robbyn keep the actual item, but that a “virtual trophy case” be created on-line for the display of this sort of award.
- e. There was a question about scholarship criterion posed to Despina – can the scholarships be awarded to international students (studying in the US)? The answer was yes.
- f. Despina thanked the section for helping to fill out forms for the annual report. She noted that the report needs approval still, and is due by Feb. 15th. Greg will take care of this.
- g. Carole thanked everyone who attended the December get-together. She will also check into a social event for February (Theo’s chocolate).

VII. Adjournment

Cheryl adjourned the meeting at 8:20 P.M.

Minutes taken by Karen Goodwin

Councilor/Term: Mark Wicholas (#1, 2017), Gregory Milligan (#2, 2015), Craig Fryhle (#3, 2016), Gary Christian (#4, 2017) Alternate Councilor/Term: Jennie Mayer (#1, 2017), Amar Yahiaoui (#2, 2015), Neal Yakelis (#3, 2016), Dharshi Bopegedera (#4, 2017)