

American Chemical Society Puget Sound Section (PSS)
Executive Committee Meeting Minutes
November 10, 2014

I. Call to order

Despina Strong called to order the regular meeting of the ACS Executive Committee at 7:00 P.M. on November 10, 2014 at North Seattle Community College.

II. Roll call

The following persons were present: Despina Strong, Cheryl Bick, Carole Berg, Robbyn Perdue-Anand, Jonathan Clark, Greg Milligan, Gary Christian, Amar Yahiaoui, Dharshi Bopegedera, David Munch, Karen Goodwin, Phil Mayer, Mark Wicholas, Craig Fryhle, Lucy Arleno (Seattle Pacific University), Jessica Bose (Boeing)

III. Secretary's report

Robbyn Perdue-Anand submitted the minutes of the September and October meetings of the Executive Committee. Craig F. motioned to approve the September minutes. Dharshi B. seconded. The September minutes were approved. Gary C. motioned to approve the October minutes. Mark W. seconded. The minutes were approved. Robbyn P.-A. reported that the election ballots were mailed to all ACS Puget Sound Local Section members who do not have a listed e-mail address. Completed ballots must be post-marked for return by November 20.

IV. Treasurer's report

Carole Berg presented a new version of the budget reorganized to show income and expenses for each event. She indicated that Western Washington University (WWU) requested support for the Pauling Award Symposium up front in a check for \$6500, which is the total approved support. Carole informed WWU that the Executive Committee requires invoices for specific expenses before providing support. Mark W. is to contact those involved with hosting the Pauling Award Symposium at WWU to clarify our role in the event.

V. Chair's report

Despina Strong informed the Executive Committee that annual reports are due in February and should be submitted as soon as possible. She also discussed planning the budget for 2015. Each committee was urged to propose and request an amount to be included in the budget for the events they each will organize in 2015. Despina S. provided an update from the election committee. She also urged the Committee to register and advertise for the marijuana panel event on November 19.

VI. Business items

- a. Jonathan C. reported on the Younger Chemists Committee's participation in the Life Science Research Weekend at the Pacific Science Center. The YCC ran a table at the event with an osmosis demonstration. The YCC now has an additional ACS table cover available for the Local Section to use for future events.
- b. Dharshi B. informed the Executive Committee that the speaker event drew 50-55 attendees. Dharshi B. is planning for the next Career Event and requested suggestions for panelists.
- c. Craig F. said that Pacific Lutheran University is interested in hosting the Pauling Award Symposium in 2016. To help in considering hosting event, he requested an approximate cost for the symposium. Mark W. indicated that he will get this information for Craig.
- d. Robbyn P.-A. requested help in identifying contacts at Puget Sound area masters or Ph.D. granting programs for the purpose of recruiting attendees and panelists for the 2015 Puget Sound Women Chemists Retreat.
- e. Carole B. is planning to host a December social. More information is forthcoming.
- f. Gary C. presented a potential restructuring of the budget to increase clarity. A discussion followed, with the key points being that such clarity is needed and that the solution must be easy to implement given the current software and spreadsheets. The discussion led to a decision for the Finance Committee to look into a new accounting system (software). The executive committee agreed to maintain the current monthly report format until a more permanent solution is found. In addition, the executive board agreed to adopt Gary's format when establishing the budget and to use it possibly on a quarterly basis to evaluate progress.
- g. Despina S. discussed the idea of a January event to meet the board.
- h. Cheryl B. and Jessica B. presented a tentative plan for an event at The Boeing Company. Specifically, the plan includes hosting a meeting in the Boeing lobby with employees giving 'big picture' presentations on their work. After this, each employee would host several attendees for a tour.
- i. Despina S. informed the Executive Committee that Clarita Bhat is considering stepping down as Chair of the Education Committee while maintaining involvement. Despina S. plans to put in her name for the position.

VII. Adjournment

Despina adjourned the meeting at 8:20 P.M.

Minutes taken by Robbyn Perdue-Anand

Councilor/Term: Mark Wicholas (#1, 2014), Gary Christian (#4, 2014), Greg Milligan (#2, 2015), Craig Fryhle (#3, 2016)

Alternate councilor/Term: Jennie Mayer (#1, 2014), Dharshi Bopegedera (#4, 2014), Amar Yahiaoui (#2, 2015), Neal Yakelis (#3, 2016)