

American Chemical Society Puget Sound Section (PSS)
Executive Committee Meeting Minutes
January 9, 2017

I. **Call to order**

Meeting called to order by Karen Goodwin at 7:00 pm on January 9, 2017.

II. **Roll call**

The following persons were present: Karen Goodwin*, Len Andrews*, Sheri Tonn*, Arwyn Smalley*, Alex Stambor*, Jonathan Clark*, Mark Wicholas*, Greg Milligan*, Craig Fryhle*, Despina Strong*, Jennie Mayer*, Alicia Taylor*, Dharshi Bopegedera *, Nadine Gruhn *, David Munch, Carole Berg, and new guest Natalie Merrill.

*indicates voting member per bylaws

Executive Board members absent: Gary Christian, Amar Yahiaoui*

III. **Secretary's report**

Minutes read from December meeting, incorrect date in original minutes amended. Minutes approved.

IV. **Treasurer's report**

Carole Berg submitted the Treasurer's report, and the end of the year statement 31-Dec-16. End of the year had a net deficit. Sheri T. moved to approve the treasurer's report and Despina S. seconded, the motion carried.

Carole B. presented the tentative 2017 budget.

Individual line items were discussed, and changes were made and noted by Arwyn S., Noteworthy changes were the amendment of the Meal line to reflect income from meals, and the Women's Retreat revenue reduced to \$2000 to account for money coming in in 2017.

Carole B. advocated for defined administration expenses, and administration expenses were increased.

"Support of meetings for science students" lines removed from expenses. Discussed whether SurveyMonkey account should be used year round, it was determined yes and included in Publications line item. Proposed income of 2017 budget \$47895, proposed expenses \$47825. Sheri T. moved for approval of budget, Carole B. seconded. The motion passed unanimously.

V. **Announcements/Reports**

a. UGR Symposium UW Bothell – April 29th

Karen G. submitted that the date is set for the event.

- b. Craig F. submitted that the email list has >2500 names on it, although some of these members may have lapsed.
- c. Sheri T. submitted that the vote to send 3 councilors (Alicia T., Nadine G., Len A.) to the Leadership Institute had passed.

VI. **Old Business**

- a. Section annual report – Sheri T. noted problems with access to forms.
- b. Chemistry Olympiad – Despina S. confirmed that the Chemistry Olympiad is on track.
- c. ACS Career Day – Feb 22. Dharshi B. noted concern about students who have not registered for the event, recommended that reminders be sent to students.
- d. Pauling Symposium Report Craig presented the Pauling Symposium report. Budget came out to approximately even due to contributions from Pacific Lutheran University. Karen G. recommended posting information from the symposium on the website.

VII. **New Business**

- a. 2017 Committee Chair Appointments – Karen G. presented chair appointments.

Awards – Carole B.

Career event – Dharshi B.

Earth day – Karen G.

Education – Despina S.

Finance Committee – David M.

Long Range Planning – Sheri T.

National Chemistry Week – Roxanne H.

Newsletter Editor – Jonathan C.

Hospitality – Carole B.

Linus Pauling Award – Charity L.

Nominating Committee – Sheri T.

Senior Chemist's Committee – Despina S.

Sustainability - Charity L.

Undergraduate Research Symposium – Charity L.

Webmaster – Jonathan C.

Women Chemists – Despina S.

Young Chemist's - Alicia T.

The role of program chair will be assigned to Len A. and Alicia T.

- b. Carole B. thanked the committee per her retirement as secretary of the section and discussed the possibility of future hospitality events, including visits to wineries, suggested a potential August date.

- c. Despina S. recommended that someone be appointed to chair the Women Chemist's Committee, and volunteered to be named.

Despina S. moved to approve the appointments, Len A. seconded. Motion passed unanimously.

Jennie M. announced her retirement from the Executive Committee, appointment of replacement sent to the nominations committee, and will be tabled until the February meeting.

VIII. Adjournment

Len motioned to adjourn, Greg seconded, motion passed unanimously. Meeting adjourned at 8:25 pm.

Minutes taken by Alex Stambor

Councilor/Term: Mark Wicholas (#1, 2017), Gregory Milligan (#2, 2018), Craig Fryhle (#3, 2019), Gary Christian (#4, 2017), Despina Strong (#5, 2018) Alternate Councilor/Term: Jennie Mayer (#1, 2017), Amar Yahiaoui (#2, 2018), Alicia Taylor (#3, 2019), Dharshi Bopegedera (#4, 2017), Nadine E. Gruhn (#5, 2018)