

American Chemical Society Puget Sound Section (PSS)
Executive Committee Meeting Minutes
December 14, 2015

I. Call to order

Cheryl Bick called to order the regular meeting of the ACS Executive Committee at 7:01 P.M. on December 14, 2015 at North Seattle Community College.

II. Roll call

The following persons were present: Cheryl Bick*, Despina Strong*, Carole Berg*, Jonathan Clark*, Greg Milligan*, Karen Goodwin*, Amar Yahiaoui*, Mark Wicholas*, David Munch, Craig Fryhle*, MaLeah Huggins (secretary elect), Nadine Gruhn (alt. counselor elect), Sarah Vorpahl, Charity Lovitt,

*indicates voting member per bylaws

Executive Board members absent: Jennie Mayer, Neal Yakelis, Sheri Tonn, Gary Christian, Dharshi Bopegedera

III. Secretary's report

After introductions, Karen G. submitted the minutes from the November meeting. There were two corrections for spelling errors. With the corrections, Mark moved to accept the minutes, Despina seconded. Motion passed.

Karen G. reported that election results have been sent to national.

IV. Treasurer's report

Carole Berg submitted the Treasurer's report (1-Dec-15). \$5200 counselors rebate has been applied. National Chemistry Week has been reimbursed, as has the travel to Boston for Dharshi B. The finance committee still needs to decide whether or not to move money back to a CD from the money market account. Karen G. moved that the Treasurer's report be approved, Despina S. seconded. Motion passed unanimously.

V. Announcements/Reports

a. Cheryl B. thanked everyone for their hard work during her time as chair. She also distributed the new binder pages for the executive committee information.

VI. Business

a. Budget – the tentative budget for 2016 was reviewed, to be voted on in January. Some changes proposed:

Pauling award expenses \$600 → \$750; National Chem Week and Earth Day, \$300 → \$300 each, total of \$600; Local meetings - \$1500 → \$2000; Pauling Symposium 0 → \$6000 (typo and increase); Pauling Awardee expenses \$600 → \$1500; Publications 0 → \$100; Travel subsidy for LSO \$3000 → \$1000.

At this point, the budget conversation went to a report from Sarah V. on the Women Chemist's retreat, as that budget item was being reviewed. The location of the next retreat, as well as some changes that were being made, were presented. The question was asked as to whether this was to continue being an ACS event, or if other groups were becoming more involved, should PSS support the event as a donation rather than as a full sponsor. This point will be revisited at a later meeting.

b. Greg gave a quick presentation on how to submit items into FORMS. The due date for the yearly report is Feb. 15.

c. Cheryl B. gave a quick report on the Pauling Banquet and Symposium. We will take what was learned this year to help us in planning next year's event.

d. Craig has finalized the survey for employment and will send that out soon.

VII. Adjournment

Cheryl adjourned the meeting at 8:20 P.M. Minutes taken and submitted by Karen Goodwin

Councilor/Term: Mark Wicholas (#1, 2017), Gregory Milligan (#2, 2018), Craig Fryhle (#3, 2016), Gary Christian (#4, 2017), Despina Strong (#5, 2018) Alternate Councilor/Term: Jennie Mayer (#1, 2017), Amar Yahiaoui (#2, 2018), Neal Yakelis (#3, 2016), Dharshi Bopegedera (#4, 2017), Nadine E. Gruhn (#5, 2018)